

MINUTES

Board of Directors Twelfth Regular Session of the Board of Directors Wednesday, November 29, 2017, 9:00 am Lakeshore General Hospital

- PRESENT:** Mr. Richard Legault, President
Mr. Benoit Morin, President and CEO, and Secretary
Ms. Micheline Béland
Dr. Samuel Benaroya
Ms. Isabelle Brault, Vice-President
Ms. Nada Dabbagh
Ms. France Desjardins
Ms. Marianne Ferraiuolo
Mr. Rafik Greiss (telephone)
Dr. Nebojsa Kovacina
Ms. Liette Lapointe (telephone)
Ms. Judy Martin
Dr. Suj Sivaraman
Ms. Caroline Storr-Ordolis
Mr. Marcel Villeneuve
- ABSENT:** Ms. Claudette Allard
Mr. Alain Berinstain
Ms. Maya Nassar
Mr. Gary Whittaker
- GUESTS:** Ms. Brigitte Auger, Director of Intellectual Disability, Autism Spectrum Disorder and Physical Disability Programs
Mr. Yvan Carbonneau, Director of Information Resources and Biomedical Engineering
Mr. Jean-Pierre Duplantie, Executive Transition Advisor to the CEO's Office
Ms. Sue Gallo, Director of Youth Protection
Ms. Stéphanie Iazensa, Associate Director—Integration and Clientele Trajectories
Mr. Jean-Francois Miron, Director of Human Resources, Communications and Legal Affairs
Dr. Nadine Larente, Director of Professional Services
Ms. Nelea Lungu, Delegated Directorate for IUHSSC Coordination
Ms. Lynne McVey, Associate President and CEO
Ms. Geneviève Ménard, Director of Nursing
Ms. Katherine Moxness, Director of the Youth Program
Mr. Patrick Murphy-Lavallée, Director of the Support for Elderly Autonomy Program Seniors
Mr. Martin Ouellet, Director of Technical Services
Ms. Marie-Claire Richer, Associate Executive Director
Ms. Marie-Thérèse Rostaing, Senior Advisor to the Office of the President and CEO
Ms. Dalia Toledano, Delegated Directorate for Access, Populational Responsibility, and Partnerships
Ms. Sarah-Beth Trudeau, Service Quality and Complaints Commissioner
Mr. Alexandre St-Germain, Associate Director—IR-FTR

1. Preliminary Matters

1.1. Opening of the Session and Determination of Quorum

The session is presided over by Mr. Richard Legault, who welcomes everyone to the eleventh Regular Session of the Montréal West Island IUHSSC Board of Directors. The session was opened at 9:02 am.

1.2. Renewal of the Vice President's term on the Board of Directors

RESOLUTION: CIUSSS-CA-2017-12-52

GIVEN that on December 16, 2015, the Board of Directors adopted Ms. Isabelle Brault's nomination with Resolution No. CIUSSS-2016-CA-04-16, for a period of two years, as stipulated by the internal bylaws of the Montréal West Island Integrated University Health and Social Services Centre;

GIVEN the expressed interest of Ms. Isabelle Brault to renew her mandate as Vice President of the Board of Directors of the Montréal West Island Integrated University Health and Social Services Centre;

GIVEN the recommendation of Mr. Richard Legault, President of the Board of Directors to renew the mandate of Ms. Isabelle Brault as Vice President of the Board of Directors of the Montréal West Island Integrated University Health and Social Services Centre;

GIVEN THAT it is the responsibility of the Board of Directors to name from among its members a Vice-President of the Board of Directors;

BE IT RESOLVED THAT the Board of Directors adopts the appointment of Ms. Isabelle Brault as Vice President of the Board of Directors of the Montréal West Island Integrated University Health and Social Services Centre, for a period of two years.

1.3. Adoption of the Agenda for the 12th Ordinary Session of the Board of Directors of November 29, 2017.

RESOLUTION: CIUSSS-CA-2017-12-01

BE IT RESOLVED THAT the Board of Directors unanimously adopts the agenda for the tenth regular meeting of the Board of Directors on November 29, 2017, as proposed.

1.4. President of the Board's Message

Mr. Richard Legault informs the members of the board about administrative news concerning the successful Public Information Session that took place on November 17, 2017;

- Over 120 participants
- Ms. Béland informs the assembly of the implementation of the project aimed at measuring user satisfaction at our IUHSSC in collaboration with the management team of Mr. Benoit Morin;
- Ms. Desjardins presents the new Committee on Populational Responsibility and Partnerships
- presentation of our partners: John Abbott College, le CÉGEP André Laurendeau, and Cumulus

1.5. Question Period

A first intervention is made by the vice-president of the transitional local executive of the APTS regarding a concern about the one-week pay gap in January 2018 for all employees of the St. Mary's Hospital Center as a result of the Fusion-RH-Pay project. She would like to know how the upper administration intends to remedy the situation.

The Secretary of the Board of Directors is aware of this situation and informed the Board of Directors that in the context of the RH-Payroll Fusion project—a project harmonizing the eight payroll systems within our IUHSSC—there will necessarily be a pay lag for those employees to complete the payroll harmonization process. Historically, St. Mary's Hospital Center employees have received their pay one week earlier than other installations of the Montréal West Island IUHSSC.

The Secretary of the Board also informed the Board of Directors that in this process, all St. Mary's Hospital Center employees were offered three options to address this gap. All employees informed the payroll team of their chosen option, as per the procedure.

1.6. Adoption of the Agenda for the 10th Ordinary Session of the Board of Directors of October 4, 2017.

CIUSSS-CA-2017-12-02

BE IT RESOLVED THAT the Board of Directors unanimously adopts the agenda for the tenth regular meeting of the Board of Directors on October 4, 2017, with the following suggested modifications:

Point 2.1: GOOD NEWS IN THE MEDIA—modified to read MEDIA COVERAGE

Point 5.0: Medical Affairs—for certain nominations, it has been proposed to indicate the start date for privileges as November 9, 2017, so as to harmonize the dates.

CIUSSS-CA-2017-12-03

BE IT RESOLVED THAT the Board of Directors unanimously adopts the agenda for the special meeting of the Board of Directors on October 26, 2017, as submitted.

2. Strategic Affairs

2.1. Presentation: Update on the Evolution of the Montréal West Island IUHSSC

Mr. Benoit Morin informs the members of the board about administrative news concerning the following:

Advances at the Montréal West Island IUHSSC

- Results for Key Indicators;
- The coup de Coeur Award at the 25th *Salon sur les meilleures pratiques d'affaires* ;
- Recognition of the work done by the multidisciplinary team to reduce the average length of stay (ALOS);
- Improved menus for residents in long-term care centres;
- New acute care unit at the former Lachine General Hospital.

Coming into force of Act 130

- Evolving Role of the Board of Directors
- Ensure access to services across the IUHSSC's territory.

- **In the Media**
- IUHSSC participation in the Walk for Mental Health;
- RPCU Prix de l'Excellence 2017 awarded to Ms. Micheline Béland, president of the IUHSSC Users' Committee;
- The IUHSSC hosts the 2nd Annual *Regroupement des Commissaires aux plaintes et à la qualité des services du Québec* conference.
- Public Information Session, overview of the IUHSSC's second year

Changes in the Political Context

- Four new mayors elected and 8 mayors re-elected within the IUHSSC's service territory.

3. Strategic Affairs

3.1. Health and social services network Award of Excellence

On September 5, 2017, the MSSS launched its 35th annual Health and Social Services Network Award of Excellence. This year, 8 fields (prize categories) are open to health and social service establishments:

- Personalization of care & services
- Access to care & services
- Integration of services
- Safety of care and services
- Valorization and mobilization of human resources
- Sustainable development
- Partnership between the Users' Committee and their installation
- Partnerships (field open to community organizations and establishments)

Six projects were submitted to the establishment coordinator for the Prix de l'Excellence 2018. An internal jury will select the projects to be recommended.

RESOLUTION: CIUSSS-CA-2017-12-01

GIVEN that the 35 th edition of the *Prix d'excellence du réseau de la santé et des services sociaux*, launched by the *ministère de la Santé et des Services sociaux* ("the Ministry") on September 5, 2017 ;

GIVEN the choice made by the establishment's jury;

GIVEN that the Ministère requested that the Board of Directors endorse the nominations;

GIVEN that the MSSS deadline for receiving applications is December 6, at 4 pm;

IT IS RESOLVED THAT the Board of Directors adopts the following four nominations for nomination to the 2018 *Prix d'excellence du réseau de la santé et des services sociaux* :

1. Synapse: a cognitive remediation program—*Field Personalization of Care & Services*
2. Resident Assessment Instrument for Mental Health (RAI-MH)— *Service Integration*
3. A Users and Residents Committee-MWI IUHSSC Partnership—*Field Partnership between the Users' Committee and their installation*

4. Empowering parents and their families *Partnership*

3.2. Addenda to the 2017–2018 Governance Plan for the Montréal West Island IUHSSC.

CIUSSS-CA1 (-2017)—12-05

GIVEN the Management and Accountability Agreement 2017–2018, adopted via resolution CIUSSS-CA-2017-10-06 at the regular meeting of the Board of Directors on 14/06/2017;

GIVEN the new commitments made by the Montréal West Island IUHSSC as a result of the additional annual investment announced by the *Ministère de la Santé et des Services sociaux* October 30, 2017, for home care services and alternative care in response to the increase in the population segment requiring such services;

IT IS RESOLVED THAT the Board of Directors unanimously authorize the signing of the addenda to the Management and Accountability Agreement 2017-2017, ratified by the *Ministère de la Santé et des Services sociaux* and the Montréal West Island IUHSSC.

3.3. NOMINATION—Associate Directorate for Planning, Performance, Project Management, and Accountability within the Montréal West Island Integrated University Health and Social Services Centre (IUHSSC).

CIUSSS-CA-1-2017-12-06

GIVEN resolution number CIUSSS-SECA-2017-06-05, adopted August 30, 2017, approving the creation of the Associate Directorate for Quality, Risk Management, and Ethics within the Montréal West Island Integrated University Health and Social Services Centre;

GIVEN THAT Mr. Alexandre Jean Lauzon has completed the Montréal West Island IUHSSC process and that she has been selected to fill the mandate of Associate Director of Planning, Performance, Project Bureau, and Accountability for the organization;

BE IT RESOLVED that the Board of Directors adopts the nomination of Mr. Alexandre Jean Lauzon as Associate Director of Planning, Performance, Project Bureau, and Accountability for the Montreal West Island IUHSSC, effective January 15, 2018.

4. Committee Reports

4.1. Public Advisory and Service Quality Committee

4.1.1. Report from the President on the advancement of the committee's work

Ms. Judy Martin warmly thanks all members and resource persons who support the Vigilance and Quality Committee for their excellent work.

As president of the committee, Ms. Judy Martin reports on the meeting held on September 21, 2017, mentioning:

- the 2017–2018 outlook for the Public Advisory and Service Quality Committee
- Periodic data on service quality and complaints;
- the presentation of a director with regard to the quality, safety and efficiency of services provided, and the respect of users' rights within the Multidisciplinary Services Directorate;
- Periodic data on quality, risk management, and user safety;
- the Policy on the Adherence to Recommendations.

From the discussion it emerges that special attention will be given to the impacts of cannabis legalization in Canada, should that become the case.

4.1.2. Meeting Minutes from September 21, 2017

Ms. Judy Martin gave a summary of the report tabled.

4.1.3. Adoption of the No Smoking Policy for the Montréal West Island IUHSSC

CIUSSS-CA-1 (-2017)—12-07

GIVEN that all health and social services institutions are required, by November 26, 2017, to adopt a tobacco control policy aimed at creating a smoke-free environment;

GIVEN that the policy must be adopted by the Board of Directors and subsequently forwarded to the MSSS, and that the VQC will follow up on the recommendations and reports submitted to the Board of Directors;

GIVEN that consultations were undertaken with all the clinical directorates and all the administrative directorates involved, as well as the various partners targeted by the policy, including the users' committee;

IT IS RESOLVED THAT the Board of Directors adopts the *Policy for a smoke-free and vape-free environment*.

4.2. Committee on Populational Responsibility and Partnerships

4.2.1. Report from the President on the advancement of the committee's work

As president of the committee, Ms. France Desjardins reports on the meeting held on October 25, 2017.

- Inaugural meeting on October 25, 2017;
- Presentation by the Delegated Directorate for Access, Populational Responsibility, and Partnerships to introduce the directorate;
- Definition of the committee's mandate and role;
- tabling of the mandate of the Committee on Populational Responsibility and Partnerships for adoption by the Board of Directors

4.2.2. Adoption of the Mandate for the Committee on Populational Responsibility and Partnerships

From the discussion, it appears that the Committee on Populational Responsibility and Partnerships will consider the suggestions made by the members while finalizing its mandate. The final document will be tabled for adoption at a future meeting of the Board of Directors.

4.3. University Affairs Committee

4.3.1. Report from the President on the advancement of the committee's works

As president of the committee, Dr. Samuel Benaroya reports on:

- the evolution of the IUHSSC organizational chart with regard to its university mission, led by the Associate Executive Director, Academic Affairs and Process Development;
- Ms. Marie-Claire Richer becomes the resource person on the University Affairs Committee.
- As per its mandate, the committee, intends to continue promoting research and teaching within the IUHSSC, and with that intention, proposes to make a presentation on these topics at the Board of Directors' Lac-à-l'épaulé;
- a committee has been established to find a new Director of Research for the Douglas Mental Health University Institute Research Center;
- Updates from the National *Table nationale des directeurs de la recherche* on the Post-Doctoral Program in relation to Bill 130.

4.4.2. Douglas Hospital Research Centre: Development of Advanced Brain Imaging for Mental Health Research

CIUSSS-CA-1 (-2017)—12-09

GIVEN that the MESI grant will cover 80% of the funding and that the remaining 20% will be covered by the Douglas Foundation and the McGill University's Faculty of Medicine;

GIVEN the importance of ensuring the viability of the Douglas Imaging Centre and maintaining the strategic position of the Douglas Hospital Research Centre along with the scientific development of its researchers;

GIVEN the support of the management for the Douglas Hospital Research Centre, the Faculty of Medicine and Department of Psychiatry at McGill University for this grant application;

IT IS RESOLVED that the Board of Directors supports the Douglas Hospital Research Centre's MESI grant application for the development of advanced brain imaging for mental health research.

4.4. Users' Committee

4.4.1. Report from the President on the advancement of the committee's work

As president of the committee, Ms. Micheline Béland reports on:

- the objective of the *Regroupement provincial des comités des usagers* (RPCU), users' committees and resident committees is to inform users of their rights and to highlight the work done within the installations of the health and social services network;
- set up information tables in our installations to inform users of their rights;
- set up focus groups in our long-term residential care centres;

- meetings of Users’ Committee and the Integrated Centers Users Committee (CUCI) on various topics such as meals and recreational activities;
- at the CUCI meeting, Mr. Jean-François Morel—Assistant to the Director, Access, Quality, Performance and Project Office, informed the committee about the preparations underway for the accreditation visit scheduled for February 2018;
- news from the RPCU conference held on October 19 and 20, 2017.

5. Medical Affairs

5.1. Report from the Director of Professional Services

Dr. Nadine Larente presented the medical staffing plan for modifications, leaves of absence, and resignations. Dr. Larente informed board members that at the end of the meeting, a working session on Bill 130 is available to members.

5.1.1. Staffing of Physicians, Dentists, and Pharmacists

WHEREAS the Executive Committee of CPDP of the Montréal West Island IUHSSC, at its meetings of October 12, 2017, and November 2, 2017, recommended the following nominations, sabbaticals, maternity leaves, and resignations:

Nominations

FAMILY NAME	SPECIALIZATION	STATUS	PRIMARY INSTALLATION
Dr. Jessica Claveau	Family Medicine	Active	Lakeshore General Hospital
Dr. Firas Philippe Coussa	Gastroenterology	Associate	Hôpital de LaSalle
Dr. Julie Gabbay	Family Medicine & Obstetrics-Gynecology	Active	Lakeshore General Hospital & Hôpital de LaSalle
Dr. Timothy Heeley-Ray	Emergency Medicine	Active	Lakeshore General Hospital
Dr. Michelle Houde	Family Medicine & Obstetrics	Active	Lakeshore General Hospital
Dr. Andrew Khalil	Emergency Medicine, Family Medicine	Active	St. Mary’s Hospital Center
Ms. Sarah Lagacé-Nadon	Pharmacist	Active	Hôpital de LaSalle
Dr. James Lee	Plastic Surgery—MUHC	Associate	Hôpital de LaSalle
Dr. Antoine Loutfi	General Surgery—MUHC	Associate	Hôpital de LaSalle
Dr. Victoria Mandilaras	Hemato-Oncology	Active	Lakeshore General Hospital
Dr. Robin Nathanson	Emergency Medicine, Family Medicine	Active	Lakeshore General Hospital

Dr. Khac Minh Nguyen	Long-term	Active	Centre d'hébergement de LaSalle
Dr. François Provost	Anesthesia	Active	Douglas Mental Health University Institute
Dr. François Provost	Anesthesia	Active	Douglas Mental Health University Institute
Dr. Silvi Qako	Family Medicine & Obstetrics	Active	St. Mary's Hospital Center
Dr. Makeda Semret	Laboratory Medicine	Associate	St. Mary's Hospital Center
Ms. Duong Minh THU	Pharmacist	Active	St. Mary's Hospital Center
Dr. Cleve Ziegler	Obstetrics-Gynecology Jewish	Associate	Hôpital de LaSalle

Modifications

FAMILY NAME	SPECIALIZATION	STATUS	PRIMARY INSTALLATION
Dr. Emmanuel Cauchois	Psychiatry	Active	Douglas Institute
Dr. Julia Dornik	Psychiatry	Active	Douglas Institute
Dr. Catherine Duong	Family Medicine	Active	Hôpital de LaSalle
Dr. Pierre Étienne	Psychiatry	Active	Douglas Institute
Dr. Taxiahourla Giannelis	Family Medicine	Active	Hôpital de LaSalle
Dr. Béatrice Grunbaum	Family Medicine	Active	Hôpital de LaSalle
Dr. Zuzanna Labuda	Family Medicine	Active	Hôpital de LaSalle
Dr. Philippe Lagéix	Psychiatry	Active	Douglas Institute
Dr. Gia Khan Nguyen	Family Medicine	Active	Hôpital de LaSalle
Dr. Thanh Can Nguyen	Family Medicine	Active	Hôpital de LaSalle
Dr. Margarité Riano	Family Medicine	Active	Hôpital de LaSalle
Dr. Barbara Suranyi-Cadotte	Psychiatry	Active	Douglas Institute
Dr. Frédérique Van Den Eynde	Psychiatry	Active	Douglas Institute
Dr. Chantal Végiard	Family Medicine	Active	Hôpital de LaSalle
Dr. Mathieu Walker	Cardiology	Active	St. Mary's Hospital Center

Sabbaticals & Resignations

Last Name	Specialty	STATUS	PRIMARY INSTALLATION
Dr. Suzanne Lamarre	Psychiatry	Active	St. Mary's Hospital Center
Dr. Maya Leitner	Pediatrics	Active	Lakeshore General Hospital
Dr. John O'Neil	Psychiatry	Active	St. Mary's Hospital Center
Dr. Marie-Josée Ouimet	Psychiatry	Active	St. Mary's Hospital Center

After discussion, the resolutions numbered **CIUSSS-2017-CA-12-10 through 36 and CIUSSS-2017-CA-12-39 through 42** are adopted unanimously on a motion duly supported. They are available in annex and are considered a component of this document.

5.1.2. Changes in privileges with regard to the agreement with Constance-Lethbridge

CIUSSS-CA-2017-12-37

Renewal of the service agreement with the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre governing the granting of specific medical prescription privileges for the allocation of technical aids for movement and posture

GIVEN that the Douglas Mental Health University Institute, located within the territory of the Montreal West Island IUHSSC, wishes to continue its partnership with the CIUSSS Centre-Ouest-de-l'Île's Constance-Lethbridge Rehabilitation Centre to provide services to clients requiring technical aids for movement or posture;

GIVEN that the Montréal West Island IUHSSC wants to renew its service agreement with the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre, which specifies the conditions for obtaining status, privileges, and requirements for the granting of specific medical prescription privileges pertaining to technical aids for movement and posture;

GIVEN that the Montréal West Island IUHSSC benefits from the services of a general practitioner registered with the FMOQ and recognized as a treating physician for Douglas Mental Health University Institute clientele;

GIVEN that Dr. Catherine Champagne accepts the conditions set out in the service agreement;

GIVEN that Dr. Catherine Champagne is authorized to join the Council of Physicians, Dentists, and Pharmacists of CIUSSS Centre-Ouest-de-l'Île-de-Montréal so as to be granted specific prescribing privileges for the allocation of technical aids for movement and posture, but is not counted in the Physician Resource Plan of the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre;

IT IS RESOLVED THAT the Board of Directors authorizes the Director General and the Director of Professional Services of the Montreal West Island IUHSSC to sign the service agreement governing the granting of specific medical prescription privileges for the allocation of technical aids for movement and posture to Dr. Catherine Champagne at the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre.

CIUSSS-CA-2017-12-38

Renewal of the service agreement with the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre governing the granting of specific medical prescription privileges for the allocation of technical aids for movement and posture

GIVEN that the Douglas Mental Health University Institute, located within the territory of the Montreal West Island IUHSSC, wishes to continue its partnership with the CIUSSS Centre-Ouest-de-l'Île's Constance-Lethbridge Rehabilitation Centre to provide services to clients requiring technical aids for movement or posture;

GIVEN that the Montréal West Island IUHSSC wants to renew its service agreement with the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre, which specifies the conditions for obtaining status, privileges, and requirements for the granting of specific medical prescription privileges pertaining to technical aids for movement and posture;

GIVEN that the Montréal West Island IUHSSC benefits from the services of a general practitioner registered with the FMOQ and recognized as a treating physician for Douglas Mental Health University Institute clientele;

GIVEN that Dr. Marzieh Eghtesadi accepts the conditions set out in the service agreement;

GIVEN that Dr. Marzieh Eghtesadi is authorized to join the Council of Physicians, Dentists, and Pharmacists of CIUSSS Centre-Ouest-de-l'Île-de-Montréal so as to be granted specific prescribing privileges for the allocation of technical aids for movement and posture, but is not counted in the Physician Resource Plan of the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre;

IT IS RESOLVED THAT the Board of Directors authorizes the Director General and the Director of Professional Services of the Montreal West Island IUHSSC to sign the service agreement governing the granting of specific medical prescription privileges for the allocation of technical aids for movement and posture to Dr. Marzieh Eghtesadi at the CIUSSS Centre-Ouest-de-l'Île-de-Montréal's Constance-Lethbridge Rehabilitation Centre.

6. Tabling of Documents

6.1 Letter of resignation from a back-up medical examiner

7. Closed Proceedings

The following subjects were discussed:

- 7.1** Renewal of the President & CEO's mandate
- 7.2** Renewal of the independent members' mandates
- 7.3** Letter of resignation received from Mr. Alain Beristain
- 7.4** Non-renewal of the mandate of one independent member
- 7.5** Review Committee: Transition of presidency

8. Adjournment

There being no other business, the meeting adjourned at 12:00.

Richard Legault, President

Benoit Morin, Secretary