

**Board of Directors
Eleventh Regular Session of the Board of Directors
October 4, 2017, 9:00 am
Lakeshore General Hospital**

PRESENT

Mr. Richard Legault, President
Mr. Benoit Morin, President and CEO, and Secretary
Ms. Micheline Béland
Dr. Samuel Benaroya
Ms. Nada Dabbagh
Ms. France Desjardins
Ms. Marianne Ferraiuolo
Dr. Nebojsa Kovacina
Mr. Rafik Greiss
Ms. Liette Lapointe (telephone)
Ms. Judy Martin (telephone)
Ms. Maya Nassar
Dr. Suj Sivaraman
Ms. Caroline Storr-Ordolis
Mr. Marcel Villeneuve
Mr. Gary Whittaker

ABSENT

Ms. Claudette Allard
Mr. Alain Berinstain
Ms. Isabelle Brault, Vice-President

GUESTS:

Ms. Brigitte Auger, Director of Intellectual Disability, Autism Spectrum Disorder and Physical Disability Programs
Mr. Yvan Carbonneau, Director of Information Resources and Biomedical Engineering
Ms. Pina Cassata, Administrative Assistant, CEO's Office of the President & CEO
Mr. Jean-Pierre Duplantie, Executive Transition Advisor to the CEO's Office
Ms. Sue Gallo, Director of Youth Protection
Mr. Jean-Francois Miron, Director of Human Resources, Communications and Legal Affairs
Dr. Nadine Larente, Director of Professional Services
Ms. Nelea Lungu, Delegated Directorate for IUHSSC Coordination
Ms. Lynne McVey, Associate President and CEO
Ms. Lucie Ménard, Director of Financial Resources
Ms. Katherine Moxness, Director of the Youth Program
Mr. Patrick Murphy-Lavallée, Director of the Support for Elderly Autonomy Program Seniors
Mr. Martin Ouellet, Director of Technical Services
Ms. Sophie Ouellet, Director of Multidisciplinary Services
Ms. Marie-Claire Richer, Associate Executive Director
Ms. Marie-Thérèse Rostaing, Senior Advisor to the Office of the President and CEO
Ms. Renée Proulx, Delegated Directorship, Academic Affairs, Education and Research
Ms. Dalia Toledano, Delegated Directorate for Access, Populational Responsibility, and Partnerships
Ms. Sarah-Beth Trudeau, Service Quality and Complaints Commissioner

1. Preliminary Matters

1.1. Opening of the Session and Determination of Quorum

The session is presided over by Mr. Richard Legault, who welcomes everyone to the eleventh Regular Session of the Montréal West Island IUHSSC Board of Directors. The session was opened at 9:03 am.

1.2. Adoption of the Agenda for the 11th Ordinary Session of the Board of Directors of October 4, 2017.

CIUSSS-CA-2017-11-01

The president mentions the detailed agenda included in the meeting invitation and asks to add the following point: Building Sale—Property located at 5300 Côte-des-Neiges added after point 3.3.6, as the request of the President Board of Directors of the St. Mary's Hospital Foundation.

IT WAS RESOLVED that the Board of Directors unanimously adopts the agenda for the tenth regular meeting of the Board of Directors on October 4, 2017, as proposed.

1.3. President of the Board's Message

Mr. Richard Legault informs the members of the board about administrative news concerning:

- Progress made since the *Lac-à-l'épaule* of June 16–17, 2017;
- An overview of the organizational action plan;
- The integration and flow of services;
- Advancement of the HEC Montréal research project;
- The organizational dashboard;
- Review of the Board of Directors and committee functioning.

1.4. Question Period

The first question is asked by the Vice-President of the Transitional Local Executive of the APTS concerning a troubling situation with regard to the time required to process complaints related to the Policy on Civility and Prevention of Harassment and Violence in the Workplace. She would like to know how the upper administration intends to remedy the situation.

The secretary of the Board of Directors confirms the departure of a manager after a delay in the processing of complaints. He also mentions that in analyzing the way in which these files were processed, it becomes apparent that three particular sectors generate a large part of the complaints. The Human Resources, Communications and Legal Affairs Directorate (DRHCAJ) is committed to taking the appropriate means to ensure the fulfilment of the mission of the policy; a healthy and civilized work environment free from harassment and violence in any form.

A second question is asked by the president of the Beaconsfield Citizens' Association, following his question at the regular meeting of the Board of Directors on June 14, 2017. He began by thanking the secretary for the follow-up that resulted from his previous intervention, and asked the following questions:

An agreement was reached to complete the interior of Building 2 of the Beaconsfield Campus, with the goal being that youth have access to it by the fall of 2018. Can you please provide more information on this, including a timeline?

At the last meeting of the Board of Directors, it was mentioned that no funds had been allocated to proceed with the construction of other buildings for this project. Has there been progress in that regard?

The initial plan included 5 buildings: 4 residential buildings and 1 building for administrative services. Is that still the plan, given that the main building up front was a key element in ensuring the acceptability of Campus's appearance? Where does the project currently stand and what is the schedule for completing the entire project?

The secretary confirmed the ministry's commitment to ensuring optimal governance of the Beaconsfield Campus within the Montréal West Island IUHSSC; this includes opening it to youth as of the fall of 2018.

He adds that tracking of the project's parameters is carried out by the team led by the Associate Executive Director, Continuous Improvement, Access and Infrastructures in collaboration with the *Ministère de la Santé et des Services sociaux*.

A third question is asked by the Director of the Family Medicine Unit of the St. Mary's Hospital Center regarding the support of the MWI IUHSSC's Board members, in follow-up to the extraordinary meeting of the Board of Directors of August 30th. This question related to the conclusion that the FMG/UFMG of St. Mary's must remain under the responsibility of the Montréal West Island IUHSSC and remain naturally linked on clinical, cultural and identity levels to the hospital known as St. Mary's Hospital, of which it has been a component for decades.

The Board members are invited to ask questions about the file. No follow-up is necessary following the discussions held.

A fourth question is posed by the Chair of the Board of Directors of the St. Mary's Hospital Foundation regarding a bill of sale for a building located at 5300 Côte-des-Neiges, Montréal. The final step of the transaction is to draft and sign the deed of sale.

This document must be signed in the name of the St. Mary's Hospital Center by an authorized representative in the presence of a notary. The signatory must be legally authorized and the notary requires proof of the signatory's authorization to sign on behalf of the board of directors of the Montréal West Island IUHSSC.

Following these clarifications, the Board of Directors agreed to authorize the members of the Audit Committee to analyze and follow-up on the intervention by the Chair of the Board of Directors of the St. Mary's Hospital Foundation.

1.5. Adoption of the Agenda for the 10th Ordinary Session of the Board of Directors of June 14, 2017.

CIUSSS-CA-2017-11-02

IT WAS RESOLVED that the Board of Directors unanimously adopts the agenda for the tenth regular meeting of the Board of Directors on June 14, 2017, as proposed.

1.6. Adoption of the Minutes for the Special Session of the Board of Directors of August 30, 2017.

CIUSSS-CA-2017-11-03

IT WAS RESOLVED that the Board of Directors unanimously adopts the agenda for the special meeting of the Board of Directors on August 30, 2017.

1.7. Adoption of the Minutes for the Special Session of the Board of Directors of September 21, 2017.

CIUSSS-CA-2017-11-04

IT WAS RESOLVED that the Board of Directors unanimously adopts the agenda for the special meeting of the Board of Directors on September 21, 2017.

2. Strategic Affairs

2.1. Presentation: Update on the Evolution of the Montréal West Island IUHSSC

Mr. Benoit Morin informs the members of the board about administrative news concerning the following:

Agglomeration of Provincial Users Committees

- Project aimed at measuring user satisfaction
- Integration of all pre- and post-hospital services
- Approach close to each case and each user, and that mobilizes all clinical, administrative, community partners and users;
- Result: Reduced waiting times for all general and specialized emergencies at the IUHSSC.

Improved patient flow in our Emergency

- Historic progress in the Emergency Rooms

Inauguration of a Multifunctional Radiology Room at the Lakeshore General Hospital

- Specialized digital imaging equipment at the cutting edge of technology;
- Less invasive procedures, reduced waiting times, and improved recovery time;
- Total cost: \$2M (\$1.7M donation from the LGH Foundation, of which \$1.2M was donated by the Eric T. Webster Foundation).

In the Media

- First-person shooter video games negatively impact the brain;
- Lakeshore General Hospital: Exceptional Expertise in Nephrology;
- 100th Anniversary of Ste. Anne's Hospital

2.2. Dossier : University Family Medicine Group at St. Mary's Hospital Center

Mr. Richard Legault reported on the discussions held during the special meeting of September 21, 2017; on the support of the members of the Board of Directors; and, on the orientation of the President and Chief Executive Officer with regard to maintaining the family medicine group GMF and GMF-U within the St. Mary's Hospital Center and Montréal West Island IUHSSC, with the consolidation its management and resources within the Montréal West Island IUHSSC.

2.3. News Article on Provincial

Mr. Benoit Morin mentioned the article explaining the user satisfaction survey currently being led by the Users Committee of the Montréal West Island IUHSSC.

The outcome of the study will be submitted to the Board of Directors within the context of a proposal on the strategic implications of the report.

2.4. Motion of Congratulations to the Chair of the Montréal West Island IUHSSC Board of Directors

CIUSSS-CA-2017-11-05

IT WAS RESOLVED that the Board of Directors adopts a motion of congratulations on the renewal of the Chairman of the Board's term of office, from September 30, 2017, through September 30, 2019.

3. Committee Reports

3.1. Public Advisory and Service Quality Committee

3.1.1. Report from the President on the advancement of the committee's work

As president of the committee, Ms. Judy Martin reports on the meeting held on September 21, 2017, mentioning:

- the 2017–2018 outlook for the Public Advisory and Service Quality Committee
- Periodic data on service quality and complaints;
- the presentation of a director with regard to the quality, safety and efficiency of services provided, and the respect of users' rights within the Multidisciplinary Services Directorate;
- Periodic data on quality, risk management, and user safety;
- the Policy on the Adherence to Recommendations.

Based on the discussion surrounding these topics, it appears that services offered by volunteers will merit special attention from the members of the committee.

3.1.2. Meeting Minutes from 30/05/2017

Ms. Judy Martin gave a summary of the report tabled.

3.1.3. Adoption of the Policy on the Adherence to Recommendations

CIUSSS-CA-2017-11-06

GIVEN THAT the Public Advisory and Service Quality Committee is mandated to follow up on the recommendations sent to it—primarily by the local service quality and complaints commissioner and by the Ombudsman (sections 181.0.1 and 181.0.3 of the LSSSS) in the performance of their duties—as well as by various quality authorities;

GIVEN THAT the Public Advisory and Service Quality Committee must also ensure follow-up on the recommendations and reports sent to the Board concerning the relevance, quality, safety or efficiency of the services rendered, the respect of users' rights, and the treatment their complaints (section 172 [4] and [5] of the LSSSS);

GIVEN THAT the Policy on the Adherence to Recommendations aims to formalize the procedure for following up on these recommendations, as well as the responsibilities assigned to each of the interveners involved;

GIVEN THAT the document was the subject of consultations with the groups concerned;

WHEREAS it was the recommendation of the members of the Vigilance and Quality Committee at the September 21, 2017, meeting;

IT WAS RESOLVED that the Board of Directors adopt the policy on Adherence to Recommendations.

3.1.4. Fact Sheet: Service Quality and Complaints Commissioner

This brief was tabled for the purpose of informing the members of the Board of Directors.

3.1.5. Fact Sheet: Quality, Risk Management, and User Safety

This brief was tabled for the purpose of informing the members of the Board of Directors.

3.2. Governance, Ethics, Human Resources and Administration Committee

3.2.1. Report from the President on the advancement of the committee's works

As president of the committee, Mr. Marcel Villeneuve reports on the meeting held on September 13, 2017.

- Conflict-of-Interest Policy
- The policy for determining means of transportation of management personnel and travelling expenses;
- The policy concerning criminal background checks;
- The annual review of the relevant committees by the Board of Directors for 2017–2018;
- The nomination of the Director for Access, Quality, Performance, and Project Bureau Directorate.

3.2.2. Meeting Minutes from May 16, 2017

Mr. Marcel Villeneuve gave a summary of the report.

3.2.3. Meeting Minutes from August 22, 2017 (special meeting)

Mr. Marcel Villeneuve gave a summary of the report.

3.2.4. Work group: Follow-up on report by Mr. Roger Paquet

Mr. Marcel Villeneuve mentions that a workgroup has been struck to follow up on the recommendations that resulted from the report by Mr. Roger Paquet, published April 10, 2017.

3.2.5. Adoption of the Conflict-of-Interest Policy

CIUSSS-CA-2017-11-07

GIVEN THAT the Governance and Ethics Committee recommends the adoption of this policy;

IT WAS RESOLVED that the Board of Directors unanimously adopts the policy on conflicts of interest.

3.2.6. Adoption of the policy on determining means of transportation

CIUSSS-CA-2017-11-08

GIVEN THAT the Governance and Ethics Committee recommends the adoption of this policy;

IT WAS RESOLVED that the Board of Directors adopts the policy on determining means of transportation.

3.2.7. Adoption of the policy concerning criminal background checks

CIUSSS-CA-2017-11-09

GIVEN THAT the Governance and Ethics Committee recommends the adoption of this policy;

IT WAS RESOLVED that the Board of Directors adopt the policy concerning criminal background checks.

3.2.8. Adoption of the annual revision of the committees reporting to the Board of Directors For the year 2017–2018

CIUSSS-CA-2017-11-10

GIVEN THAT it is the responsibility of the Board of Directors to put in place the required committees;

GIVEN THAT the Board of Directors may set up optional committees so as to be able to effectively update its mandate;

GIVEN the internal management by-law adopted by the board of directors at the meeting of February 3, 2016, by resolution CIUSSS-ODIM-2015-148;

IT WAS RESOLVED that the Board of Directors adopts the changes to the following committees:

- Governance, Ethics, Human Resources and Administration Committee
- Audit Committee
- Public Advisory and Service Quality Committee

- Review Committee
- University Affairs Committee
- Committee on Populational Responsibility and Partnerships
- Evaluation Committee of the Complaints and Service Quality Commissioner
- Committee to follow up on the development of the President and CEO

3.3. Audit Committee

3.3.1. Report from the President on the advancement of the committee's works

As president of the committee, Mr. Rafik Greiss reports on the meeting held on September 20, 2017, which touched on:

- the financial results for the 2017–2018 fiscal year (ending July 22, 2017);
- the Financing Authorization Request (Operational Funding);
- the follow-up on deficiencies identified by the independent auditors;
- the status of the follow-ups on the reservations, comments, and observations expressed by the independent auditor;
- the report to the Audit Committee and any deficiencies identified by the independent auditor;
- long-term borrowing arrangements;
- the appointment of a firm of independent auditors for the 2017–2018 fiscal year;
- the Procurement Policy.

3.3.2. Meeting Minutes from 13/06/2017

Mr. Rafik Greiss gave a summary of the report tabled.

3.3.3. Financial Results (Statement of results 2017–2018)

Mr. Rafik Greiss reports on the status of the cumulative operating fund at Period 4, from July 4 to 22, 2017.

3.3.4. Financing Authorization Request (Operational Funding)

CIUSSS-CA-2017-11-11

GIVEN THAT the Montréal West Island University Integrated Health and Social Services Centre (IUHSSC) is a public institution constituted under the Act to modify the organization and governance of the health and social services network, in particular by abolishing the regional agencies (Chapter O-7.2) [hereafter, “the Act”];

WHEREAS a loan is required to cover the liquidity needs of the Montréal West Island IUHSSC through April 6, 2018;

GIVEN the accumulated deficit of:

	\$65,316,950	as of March 31, 2017
Accounts receivable of:	\$5,919,975	for the balance of the accumulated deficit on April 1, 2008, borne by the MSSS.
Total	<u>\$71,236,925</u>	

The analysis of our cash requirements shows a loan of \$ 77.1M is needed.

WHEREAS the institution's loans expire on September 30, 2017;

WHEREAS the file was recommended by the Audit Committee;

IT WAS RESOLVED that the Board of Directors unanimously authorizes the institution to file a financing authorization request with the *Ministère de la Santé et des Services Sociaux* to cover operating expenditures of up to \$77,100,000, renewable and valid from April 1, 2017, through 30 September 2017.

3.3.5. Long-term borrowing arrangements

CIUSSS-CA-2017-11-12

GIVEN THAT pursuant to section 78 of the Financial Administration Act (CQLR, chapter A-6.001), (the "Borrower") wishes to institute a borrowing regime allowing it to undertake, at various moments between now and December 31, 2018, long-term loans from the *ministre des Finances*, as manager of the *Fonds de financement*, for an amount not exceeding \$103,711,397.83;

GIVEN THAT pursuant to section 83 of the Act, the Borrower wishes to stipulate, within the framework of this borrowing regime, that the power to borrow and approve terms and conditions be exercised by at least two of its officers;

GIVEN THAT a borrowing regime should be established whereby the Borrower may undertake long-term loans, determine the maximum amount that may be borrowed, as well as the characteristics and limits on borrowing to be made, and to authorize the Borrower's officers to enter into any loan under this regime and to accept the terms and conditions thereof;

GIVEN THAT the *ministre de la Santé et des Services sociaux* (the "Ministre") has authorized the implementation of this borrowing plan, as per the conditions referred to in his letter of August 2, 2017;

IT WAS RESOLVED

- 1) **THAT** a borrowing arrangement under which the borrower may, subject to the following characteristics and limits, effect from time to time, by December 31, 2018, long-term borrowing from the *ministre des Finances* as a responsible for the *Fonds de financement*, for an amount not exceeding \$103,711,397.83, to be instituted;
- 2) **THAT** long-term borrowing by the Borrower under this borrowing arrangement is

subject to the following characteristics and limits:

- a) Notwithstanding the provisions in Paragraph 1 above, during each of the eighteen-month periods from July 1 to December 31 included in the period referred to in Paragraph 1, the Borrower may not take loans that would exceed the total amount approved for the Borrower for such period by the *Conseil du trésor* within the context of planned long-term loans for organizations governed by the Act respecting health services and social services (RLRQ, chapter S-4.2);
 - b) the Borrower cannot take out a loan unless it receives a subsidy from the Québec government in accordance with the norms set forth by the *Conseil du trésor* for the granting or promise of subsidies to organizations governed by the Act respecting health services and social services, as well as the terms and conditions determined by the Minister, and providing for the payment in principal and interest of the loan concerned even if, the payment of this subsidy is otherwise subject to the amounts required for this purpose be voted on annually by Parliament;
 - c) each loan may only be made by the *ministère des Finances*, the entity responsible for the *Fonds de financement*, in Canadian legal tender;
 - d) the proceeds of each loan may only be used for the following purposes, in addition to the payment of the expenses inherent in the loan concerned:
 - i. the long-term funding of capital expenditures authorized by the *Conseil du trésor*, pursuant to section 72 of the Act respecting health services and social services for Cree Native persons (CQLR c S-5), or by the *Conseil du trésor* and the *Ministre*, in accordance with section 260 of the Act respecting health services and social services, including short-term financing cost representing no more than three (3) months short-term borrowing costs from the date taking possession of the work and calculated from the first day of the month following that date;
 - ii. long-term financing of capital, equipment or computer expenditures, including short-term financing cost representing no more than three (3) months short-term borrowing costs calculated from the end of the year in which the expenditure was incurred;
 - iii. the refinancing, in whole or in part, of such maturing loans;
 - iv. repayment of bank loans contracted for these purposes and pending long-term financing or refinancing.
- 3) **THAT** for the purpose of determining the total amount referred to in Paragraph 1 above, only the nominal value of the loan taken by the borrower shall be taken into account;
- 4) **THAT** in addition to the characteristics and limits set out above, loans must also be characterized by the following:
- a) the Borrower may contract one or more loans over the duration of the loan scheme, without exceeding the amount provided for in the loan scheme, within a single loan agreement between the Borrower and the *ministre des Finances*, as

- the head of the *Fonds de financement*;
- b) each loan will be evidenced by a note made to the order of the *ministre des Finances* as the head of the *Fonds de financement*;
- c) the interest rate payable on the loans will be established according to the criteria determined by the Government pursuant to Decree No. 1267 2001 of October 24, 2001, as amended by Decrees No. 1057–2013 of October 23, 2013, and No. 1152 2015 of December 16, 2015, as this decree may be amended or replaced from time to time; and
- d) to ensure payment of the principal and the interest due at the end of the term of each loan, the amount credited to the Borrower by the Ministre on behalf of the *Gouvernement du Québec* will be assigned a non-possessory movable hypothec in favour of the *ministre des Finances* as the head of the *Fonds de financement*;
- 5) **THAT** the Borrower is authorized to pay the agreed-upon issuance and management fees out of the proceeds of each loan taken out under this plan;
- 6) **THAT** either of the following officers:
The President and CEO
the Associate President and CEO
The Director of Financial Resources
of the Borrower, **provided that they are acting jointly**, be authorized on behalf of the borrower to execute the loan agreement, the mortgage agreement and the note, to consent to any clause and warranty not substantially inconsistent with the provisions hereof, to deliver the note, to make any changes to these documents not substantially inconsistent with these presents and to perform all acts and to sign any documents, necessary or useful, to give full effect to the hereof;
- 7) **THAT** to the extent that the Borrower has already adopted a resolution establishing a borrowing regime for the same purposes, this resolution replaces the previous resolution, without affecting the validity of the borrowings under its authority prior to the date of this borrowing plan.

IT WAS RESOLVED that the board adopts the resolution authorizing the institution to enter into a long-term borrowing arrangement as per the formula set out by the *Ministère*.

3.3.6. Adoption of the Procurement Policy

CIUSSS-CA-2017-11-14

GIVEN THAT in order to comply with the directive on the management of procurement contracts, services and construction works of public bodies, more specifically Section 7 “Adoption of internal lines of conduct,” the Montréal West Island Integrated University Health and Social Services Centre must have a procurement policy;

GIVEN THAT the Montréal West Island University Integrated Health and Social Services Centre (IUHSSC) is a public institution constituted under the Act to modify the organization and governance of the health and social services network, in particular by abolishing the regional agencies (Chapter O-7.2) [hereafter, “the Act”];

GIVEN THAT the procurement policy covers public contracts entered into with a for-profit private legal person, a partnership, a limited partnership, a partnership, a sole proprietorship, or a business in which the majority of the employees are persons with disabilities, where such contracts involve an expenditure of public funds.

GIVEN THAT this policy complements the Act respecting contracting by public bodies (L.R.Q., C. C-65.1), its regulations and departmental policy. It specifies the conditions, procedures, and division of responsibilities between the various authorities and managers, for the purposes of soliciting and adjudicating any contract entered into by the Montréal West Island University Integrated Health and Social Services Centre (IUHSSC).

GIVEN THAT this policy also takes into consideration, where applicable, the provisions of the Act respecting health services and social services (RSQ, chapter S-4.2) and the Integrity in Public Contracts Act (SQ, 2012, c 25). This policy applies to any person who works in or on behalf of the institution, without exception.

GIVEN THAT the procurement policy was adopted at the management committee meeting of September 12, 2017;

GIVEN THAT the procurement policy was presented to the members of the Audit Committee;

WHEREAS the file was recommended by the Audit Committee;

IT WAS RESOLVED that the Board of Directors unanimously adopts the procurement policy.

3.3.7. Sale of Building at 5300 Côte-des-Neiges, Montréal

CIUSSS-CA-2017-11-13

GIVEN THAT the Montréal West Island University Integrated Health and Social Services Centre (IUHSSC) is a public institution constituted under the Act to modify the organization and governance of the health and social services network, in particular by abolishing the regional agencies (Chapter O-7.2) [hereafter, “the Act”] and is the legal legatee of the rights held by St. Mary’s Hospital Center;

GIVEN THAT the notarial deed dated August 21, 1959, bearing registration number 1424 176, stipulates rights it would be beneficial to waive for the purposes of the sale of the property located at 5300 Côte-des-Neiges, Montréal (“the property”), namely:

- that the owner of the property be prohibited and/or limited from building without approval from St. Mary’s Hospital Center;
- that the owner of the property be limited in their right of usage without the approval of St. Mary’s Hospital Center;
- that St. Mary’s Hospital Center have the right of first refusal for purchasing the property; other rights should remain in effect, namely:
 - the owner of the property must have a right of way on the strip of land belonging to the St. Mary’s Hospital Center;
 - the owner of the property must allow the St. Mary’s Hospital Center access to the property to maintain and repair the sewer lines.

IT WAS RESOLVED that to authorize Mr. Benoit Morin, President and CEO of the

Montréal West Island University Integrated Health and Social Services Centre to sign all documents necessary to or in support of the full implementation of the present resolution.

4. Medical Affairs

4.1. Report from the Director of Professional Services

Dr. Nadine Larente mentioned the medical staffing plan (“PEM”) 2017–2018, effective December 1, 2017, through November 30, 2018, including the staff in place on September 25, 2017, and the various specialist vacancies.

4.2. Additions to the list of authorized RAMQ signatories

CIUSSS-CA-2017-11-15

GIVEN THAT that billing requests from physicians made to the RAMQ must be authorized by a person duly mandated by the Montréal West Island IUHSSC;

GIVEN THAT it is the responsibility of the signatory of the payment authorizations to verify and validate the billing information;

IT WAS RESOLVED that the Board of Directors adopts the addition of the following doctors to the list of signatories authorized to attest on behalf of the Montréal West Island IUHSSC to the accuracy of the payment requests submitted to the RAMQ for services rendered by doctors:

- Dr. Rick Mah, Chief—Emergency Department
- Dr. Renee Schiff, Site Chief—Division of Cardiology, Lakeshore General Hospital

4.3. Staffing of Physicians, Dentists, and Pharmacists

WHEREAS the Executive Committee of CPDP of the Montréal West Island IUHSSC, at its meetings of January 12, 2017, and September 14, 2017, recommended the following nominations, sabbaticals, maternity leaves, and resignations:

Nominations

FAMILY NAME	SPECIALIZATION	PRIMARY INSTALLATION
Dr. Ulrich Ifoko	Family Medicine	Ste. Anne’s Hospital
Dr. Soham Rej	Psychiatry—Adults	Douglas Mental Health University Institute
Dr. Gabrielle Cassir	Obstetrics-Gynecology	St. Mary’s Hospital Center

Modifications

FAMILY NAME	SPECIALIZATION	PRIMARY INSTALLATION
Dr. Pauline Basjarowicz	Psychiatry	Douglas Mental Health University Institute
Dr. Annie Beaudoin	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Camille Beaulieu-Denault	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Catherine Bérubé	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Julie Désalliers	Family Medicine Obstetrics	Hôpital de LaSalle

Dr. Catherine Garneau-Halliday	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Kim Gloutney	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Josée Larin	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Khac Minh Nguyen	Family Medicine	Hôpital de LaSalle
Dr. Dominique Rompré	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Valérie Stuckey	Family Medicine Obstetrics	Hôpital de LaSalle
Dr. Josyane Thomassin	Family Medicine Obstetrics	Hôpital de LaSalle

Sabbaticals & Resignations

FAMILY NAME	SPECIALIZATION	PRIMARY INSTALLATION
Dr. Josiane Bilodeau	Family Medicine	Hôpital de LaSalle
Dr. Gilbert Boucher	Emergency Medicine	Lakeshore General Hospital
Dr. Hélène Guilbeault	Radiology	St. Mary's Hospital Center
Dr. Lori Kahwajian	Family Medicine Obstetrics	St. Mary's Hospital Center
Dr. Élise Papillon	Emergency Medicine Family Medicine	St. Mary's Hospital Center
Dr. Makeda Semret	Microbiology	St. Mary's Hospital Center
Dr. Feryal Sharabyani	Family Medicine	Lakeshore General Hospital

After discussion, the resolutions numbered CIUSSS-2017-CA-11-16 through 51 are adopted unanimously on a motion duly supported. They are available in annex and are considered a component of this document.

5. Tabling of Documents

5.1. Letter regarding the appointment of the Chair of the Montréal West Island IUHSSC Board of Directors

6. Adjournment

There being no other business, the meeting adjourned at 11:55 p.m.

Richard Legault, President

Benoit Morin, Secretary